**School name: Bell Lane Primary School and Children’s Centre**

**School address: Bell Lane, Hendon, NW4 2AS**

**Tel: 020 8305 3115**

**Email: Office@Belllane.Barnetmail.net**

**Headteacher: Harsh Patel**

**Post Title HLTA**

**Salary: £28,992 – £32,418 FTE (£25,386.07-£28,385.96)**

**Hours: 36 hours a week Term time only from 1st Jan 2021**

Bell Lane Primary school are looking for two positive, driven and experienced HLTAs to join our warm and friendly team. We are working hard to improve the school from its ‘requires improvement’ grading from Ofsted and the HLTA team will play a key role in the school improvement plan. The HLTA Team will be

part of the ‘Closing the Gap Team’ operating across all key stages working with individual or groups of pupils across the Reception to Year 6 age range. (This is 2 new posts and 1 existing)

* Leading in Inclusion/ SEND support (existing)
* Focus on Induction & EAL (new post)
* Focus on phonics / early literacy (new post)

The HLTA team will also provide absence cover for teachers when required and will deliver booster groups and small group work before school, during lunchtime and afterschool. We are looking for candidates who have:

• Attained HLTA status, through the qualification and experience of working as a HLTA in the classroom.

* The ability to be self-motivated and driven to support the needs of pupils with a variety of needs e.g. SEND, New Arrivals and More able pupils
* Are creative and knowledgeable of different strategies to use in the classroom, as well as strong behaviour management skills.
* Organisation and experience of creating resources to use in the classroom.
* The passion to ensure pupils are supported in an inclusive classroom environment.
* Strong Maths, English and ICT skills.
* Experience of working with pupils in intervention groups - supporting in subjects such as Maths and Literacy.
* To be proactive and work as a good team player, with members of staff and pupils alike.

**Completed application forms (attached or available on our website) should be returned to the school you can find the application form attached to this advert or on our website.**

**Please contact** [office@belllane.barnetmail.net](mailto:office@belllane.barnetmail.net)

**Closing date: Wednesday 4th November**

**Interview date: Week Commencing 16th November**

**We are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment.**